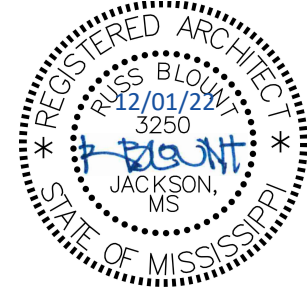


SECTION 009113 – ADDENDUM TWO

PART 1 - ADDENDA



1.1 PROJECT INFORMATION

- A. Project Name: 22065 Leland Elementary Exterior Repairs
- B. Owner: Leland School District, 408 4th Street, Leland, Mississippi, 38756.
 - 1. Owner's Representative: Rev. Jessie King.
- C. Architect: Architect: Dale | Bailey, An Association, 188 E. Capitol Street, Suite 250, Jackson, Mississippi, 39201
- D. Architect Project Number: 22065
- E. Date of Addendum Two: 1 December 2022

1.2 NOTICE TO BIDDERS

- A. This Addendum is issued to all registered plan holders pursuant to the Instructions to Bidders and Conditions of the Contract. This Addendum serves to clarify, revise, and supersede information in the Project Manual, Drawings, and previously issued Addenda. Portions of the Addendum affecting the Contract Documents will be incorporated into the Contract by enumeration of the Addendum in the Owner/Contractor Agreement.
- B. The Bidder shall acknowledge receipt of this Addendum in the appropriate space on the Bid Form.
- C. The date for receipt of bids is UNCHANGED by this Addendum at same time and location.
 - 1. Bid date: Tuesday, December 6, 2022, 2:00 PM.

1.3 GENERAL

- A. Attached are the annotated Pre-Bid Meeting Minutes and Meeting Attendees dated 29 November 2022.
- B. Substantial Completion Date for entire project is August 4, 2023.

1.4 GENERAL RESPONSES TO REQUESTS FOR INFORMATION

- A. See attached RFI 01 Attachment.

- 1.5 REVISIONS TO DIVISION 00 – PROCUREMENT REQUIREMENTS AND CONTRACTING REQUIREMENTS
- A. Section 004113 BID FORM (Re-Issued). Delete this form in its entirety and replace with the attached. Updated allowances and unit prices.
- 1.6 REVISIONS TO DIVISION 01 – GENERAL REQUIREMENTS
- D. DOCUMENT 012100 – ALLOWANCES. Delete this form in its entirety and replace with new. See attached. Updated allowances.
- E. DOCUMENT 012300 – UNIT PRICES. Delete this form in its entirety and replace with new. See attached. Updated unit prices.
- 1.7 ATTACHMENTS
- A. This Addendum includes the following attachments:
1. Pre-Bid Meeting Minutes and Meeting Attendees dated 29 November 2022.
 2. RFI 01 Attachment dated 30 November 2022.
- B. This Addendum includes the following attached Specifications:
1. Section 004113 Bid Form dated 1 December 2022.
 2. Section 012100 Allowances dated 1 December 2022.
 3. Section 012300 Unit Rates dated 1 December 2022.

END OF ADDENDUM TWO

201 Park Court, Suite B
Ridgeland, MS 39157
P 601.790.9432
F 888.281.0547

Agenda

29 November 2022

One Jackson Place, Suite 250
188 East Capitol Street
Jackson, MS 39201-2100
P 601.352.5411
F 601.352.5362

22065 Leland Elementary Exterior Repair / Pre-Bid Meeting

161 Lameuse Street, Suite 201
Biloxi, MS 39530
P 228.374.1409
F 228.374.1414

1. General

- a. Please silence cell phones
- b. Sign-in sheet: Minutes will include list of meeting attendees
- c. Plan holders list: Minutes will include list of plan holders
- d. Project Description: Exterior repairs to masonry and soffit board including caulking, tuckpointing, cleaning, and painting. Also other work indicated in the Contract Documents. Base bid includes all work in the contract documents ~~except for scopes of work indicated as ADD alternates. All selected alternates will be noted in addition to the base bid as selected by Owner.~~

2. Team

- a. Owner Leland School District / Leland, MS / Rev. Jessie King
- b. Architect.....Dale Partners / Jackson, MS / Paul Purser, Russ Blount
paulpurser@dalepartners.com
russblount@dalepartners.com

3. Procurement and Contracting Requirements

- a. Advertisement for Bids
 - i. Advertisement dates: 10/27/22 and 11/3/22 **Tuesday 06**
 - ii. Bid Receipt: Bids to be opened at 2:00 PM on ~~Thursday~~, December ~~08~~, 2022
 - iii. Bid Location: 408 4th Street, Leland, MS 38756
 - iv. Bidder Qualifications
 - v. Bidders must be properly licensed under the laws governing their respective trades
 - vi. List all applicable state & local license & registration nos. on outside of bid envelope
- b. Bonding & Insurance
 - i. Bidders must be able to obtain insurance and bonds required for the Work
- c. Bid Security
 - i. A Bid Security in the amount of 5% of the total maximum bid amount is required
 - ii. Cash, cashier's check, certified check, US money order, or bid bond
- d. Bid Form and Attachments

- i. Acknowledgement of Addenda
 - ii. Subcontractor identification
 - e. Bid Submittal Requirements
 - i. Envelope requirements (re: Bid Submittal Checklist)
 - ii. Proper identification
 - f. Notice of Award
 - i. Offered within 60 days after receipt of bids
 - ii. Award will be made as soon as possible & successful bidder should be ready to secure bonds & insurance immediately
- 4. Communication during Bidding Period
 - a. Obtaining documents
 - i. Plan holders are required to register and order bid documents at www.dalebaileyplans.com
 - b. Bidder's Requests for Information
 - i. Binding answers to questions must be included in an official written addendum and the Contractor or Subcontractor is encouraged to provide written communications to the Architect for proper response
 - ii. Address e-mailed written correspondence to biddinginfo@dalepartners.com
 - iii. No questions will be accepted after 5:00 PM on Friday, December 2, 2022 in order to allow the Architect adequate time to prepare any necessary addenda
 - c. Addenda
 - i. Addendum no 1 TBD
- 5. Contracting Requirements
 - a. The Supplementary Conditions
 - i. Refer to this section for specific comments & directives
 - 1. Change order markups
 - 2. Weather delays
 - 3. Retainage
 - 4. Stored material
 - 5. Liquidated damages
 - 6. Insurance
 - b. Other Owner requirements: verify user occupancy during construction
- 6. Construction Documents
 - a. Use of Site
 - i. Complete use of site ~~TBD~~ 8/4/2023
 - ii. Parking
 - iii. Lay-down area

12/1/22

- b. Work Restrictions
 - i. Work days: N/A Verify
 - ii. Work times: N/A Verify
- c. Unit prices, alternates, & allowances
 - i. Unit prices:
 - a. Unit Price No. 1: Tuck Pointing Brick
 - b. Unit Price No. 2: Caulking/Glazing Windows
 - c. Unit Price No. 3: Single Pane Glass Panels
 - d. Unit Price No. 4: Replacing Window Screens
 - ii. Alternates: None
 - iii. Allowances: No allowance ~~1-2~~¹⁻⁵ currently included in bid package
 - a. Allowance No. 01: Construction Contingency Allowance of Ten Thousand Dollars (\$10,000.00)
 - b. Allowance No. 02: Tuck Pointing Brick Allowance of Twenty Four Thousand Dollars (\$24,000.00)
 - c. Allowance No. 03: Caulking/Glazing Windows Allowance of Twenty Four Thousand Dollars (\$24,000.00)
 - d. Allowance No. 04: Replacing Single Pane Glass Panels Allowance of Forty Two Thousand Dollars (\$42,000.00)
 - e. Allowance No. 05: Replacing Window Screens Allowance of Forty Two Thousand Dollars (\$42,000.00)
 - d. Substitutions following award
 - i. Substitutions will be considered within 30 days of the contract award
 - ii. Burden of proof of "equal" will be on the Contractor or Vendor
- 7. Schedule
 - a. Project Schedule
 - i. Section 013200 in Project Manual
 - ii. GC to provide CPM type schedule, regularly updated
 - b. Contract Time
 - i. TBD
 - c. Liquidated Damages
 - i. \$500 each calendar day of the delay after Contract Time
 - d. Other Bidder Questions
- 8. Post-Meeting Addendum
 - a. May be issued, as necessary to document the meeting questions & provide proper responses
- 9. Other Bidder Questions

- a. Architect will record and distribute meeting minutes to attendees and others known by the Architect's office to have received a complete set of Procurement and Contracting Documents
 - b. Minutes of meeting are issued as Available Information and do not constitute a modification to the Procurement and Contracting Documents
 - c. Modifications to the Procurement and Contracting Documents are issued by written Addendum only
10. Site/facility visit or walkthrough

End

Questions & Clarifications

1. Addendum 1 to include additional altered unit pricing and allowances that separates caulking from glazing material and labor.
2. Free standing metal awnings are NOT to be painted while metal awnings attached and supported by exterior of building ARE to be painted.
3. Gutters are to be cleaned and free of dirt as well as vegetation.
4. Contractor to trim roof membrane that shows from ground.



See attached Sign In Sheet

11/29/22

10:00 AM

LELAND ELEMENTARY

<JAN IN SHEET

NAME	COMPANY	PHONE	EMAIL
PAM PURSELL	DBA	605 869 093	PAUL PURSELL @ DMLEPARTNERS.COM
Rob Hood	Willmer Painting	662-822-3524	Koko@willmerpainting.com
Billy Bezael	willmer Painting	662 822-1214	Billy@willmerpainting.com
Gary Vaughan	Vaughan Jr	662-820-5482	vaughan 2@gvconst.com
TAYLOR TURNER	KETOM Construction	470-526-8508	TAYLORT@SPSATL.COM

RFI 001

201 Park Court, Suite B
Ridgeland, MS 39157
P 601.790.9432
F 888.281.0547

30 November 2022

22065 Leland Elementary Exterior Repair

One Jackson Place, Suite 250
188 East Capitol Street
Jackson, MS 39201-2100
P 601.352.5411
F 601.352.5362

1. Where are water and power hookups? I didn't see any on the exterior of the building yesterday but they may have been overlooked. Do we need to provide our own water and power?

Architect: *Plan to provide your own, however, the district will allow the use of there utilities. This will need to be coordinated with the principal.*

2. Which awnings will be painted? Just the ones over doorways or the breezeway next to the cafeteria, or both?

Architect: *awnings supported by the exterior face of the building shall be painted. If they are free-standing (ie supported from the ground independent of the exterior buildings envelope). For example, the breezeway structure is supported from the ground, separately from the building and does not need to be painted.*

161 Lameuse Street, Suite 201
Biloxi, MS 39530
P 228.374.1409
F 228.374.1414

3. Did you mention you wanted glazing and caulking broken down separately yesterday?

Architect: *yes. We will provide addenda saying so.*

4. Did you want to paint window grilles or leave them as is?

Architect: *leave window assemblies as-is.*

5. At minimum we would need a "laydown area" to place a game box and park a lift and place a temporary toilet down. Where could we place these few items?

Architect: *space will be available at the rear of the elementary school for lay down.*

6. Also being an elementary school, I imagine there will need to be extensive background checks for our employees concerning children. How will this process work? Check in at the office every day/week/month? Badges?

Architect: *No badges, no special clearance. Your organization will need to have clothes with company names or colors; You're Superintendent should provide a list of people on site each day. They should not interact with students ever. No firearms, alcohol or drugs on campus at all.*

Architect: *In Addition, you will need to schedule work so school is not disrupted – after hours, nights, weekends, etc. You can work during the day as long as it does not disrupt class, if so, you need to do it at other times. You'll need to provide your own port-a-johns.*

DOCUMENT 004113 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Project Name: 22065 Leland Elementary Exterior Repair .
- C. Project Location: 402 E Third Street, Leland, Mississippi.
- D. Owner: Leland School District, 408 East 4th Street, Leland, Mississippi 38756.
- E. Architect: Dale | Bailey, an Association, 188 E. Capitol Street, Suite 250, Jackson, Mississippi, 39201.
- F. Architect Project Number: 22065.

1.2 CERTIFICATIONS AND BASE BID

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Dale | Bailey, an Association and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

1. _____ Dollars
 (\$_____).

1.3 ALLOWANCES. Include the allowances below in the base bid. Refer to section 012100-ALLOWANCES

- A. Allowance No. 01: Include the Sum of Ten Thousand Dollars (\$10,000.00) total for Construction Contingency Allowance.
- B. Allowance No. 02: Include the sum of Twenty-Four Thousand Dollars (\$24,000.00) for tuck pointing brick.
- C. Allowance No. 03: Include the sum of Twelve Thousand Dollars (\$12,000.00) for caulking windows.
- D. Allowance No. 04: Include the sum of Forty-Two Thousand Dollars (\$42,000.00) for replacing single pane glass panels.
- E. Allowance No. 05: Include the sum of Ten Thousand Dollars (\$10,000.00) for replacing window screens.

- F. Allowance No. 06: Include the sum of Twelve Thousand Dollars (\$12,000.00) for glazing windows.

1.4 UNIT RATES. Refer to Section 012200 - Unit Prices for description of unit Prices.

- A. Unit Price 01: Tuck Pointing Brick.

\$ _____ / LF

- B. Unit Price 02: Caulking Windows.

\$ _____ / LF

- C. Unit Price 03: Replacing Single Pane Glass Panels.

\$ _____ / SF

- D. Unit Price 04: Replacing Window Screens.

\$ _____ / SF

- E. Unit Price 05: Glazing Windows.

\$ _____ / LF

1.5 BID GUARANTEE

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 90 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

1. _____ Dollars

2. (\$_____).

- B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.6 SUBCONTRACTORS AND SUPPLIERS

- A. The following companies shall execute subcontracts for the portions of the Work indicated:

1. Masonry Work: _____.

1.7 TIME OF COMPLETION

- A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect and shall fully complete the Work within Substantial Completion Date of **August 4, 2023**.

1.8 ACKNOWLEDGMENT OF ADDENDA

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
 - 1. Addendum No. 1, dated _____.
 - 2. Addendum No. 2, dated _____.
 - 3. Addendum No. 3, dated _____.
 - 4. Addendum No. 4, dated _____.

1.9 BID SUPPLEMENTS

- A. The following supplements are a part of this Bid Form and are attached hereto.
 - 1. Bid Form Supplement - Bid Bond Form (AIA Document A310-2010).

1.10 CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Mississippi, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.11 SUBMISSION OF BID

- A. Respectfully submitted this ____ day of _____, 2022.
- B. Submitted By: _____ (Name of bidding firm or corporation).
- C. Authorized Signature: _____ (Handwritten signature).
- D. Signed By: _____ (Type or print name).
- E. Title: _____ (Owner/Partner/President/Vice President).
- F. Email: _____.
- G. Witnessed By: _____ (Handwritten signature).
- H. Attest: _____ (Handwritten signature).
- I. By: _____ (Type or print name).
- J. Title: _____ (Corporate Secretary or Assistant Secretary).

- K. Street Address: _____.
- L. City, State, Zip: _____.
- M. Phone: _____.
- N. License No.: _____.
- O. Federal ID No.: _____ (Affix Corporate Seal Here).

END OF DOCUMENT 004113

SECTION 012100 - ALLOWANCES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements governing allowances.
- B. Types of allowances include the following:
 - 1. Lump-sum allowances.
 - 2. Contingency allowances.
- C. Related Requirements:
 - 1. Section 0140000 "Quality Requirements" for procedures governing the use of allowances for testing and inspection.
- D. The contingency allowance or any allowance shall have all overhead and profit added at bid time to the bid price, such that any expenditure of allowances cannot add any overhead and profit to them.

1.2 SELECTION AND PURCHASE

- A. At the earliest practical date after award of the Contract, advise Architect of the date when final selection, or purchase and delivery, of each product or system described by an allowance must be completed by the Owner to avoid delaying the Work.
- B. At Architect's request, obtain proposals for each allowance for use in making final selections. Include recommendations that are relevant to performing the Work.
- C. Purchase products and systems selected by Architect from the designated supplier.

1.3 ACTION SUBMITTALS

- A. Submit proposals for purchase of products or systems included in allowances in the form specified for Change Orders.

1.4 INFORMATIONAL SUBMITTALS

- A. Submit invoices or delivery slips to show actual quantities of materials delivered to the site for use in fulfillment of each allowance.
- B. Submit time sheets and other documentation to show labor time and cost for installation of allowance items that include installation as part of the allowance.

- C. Coordinate and process submittals for allowance items in same manner as for other portions of the Work.

1.5 LUMP-SUM ALLOWANCES

- A. Allowance shall include cost to Contractor of specific products and materials ordered by Owner or selected by Architect under allowance and shall include taxes, freight, and delivery to Project site.
- B. Unless otherwise indicated, Contractor's costs for receiving and handling at Project site, labor, installation, overhead and profit, and similar costs related to products and materials ordered by Owner or selected by Architect under allowance shall be included as part of the Contract Sum and not part of the allowance.

1.6 CONTINGENCY ALLOWANCES

- A. Use the contingency allowance only as directed by Architect for Owner's purposes and only by Change Orders that indicate amounts to be charged to the allowance.
- B. Contractor's overhead, profit, and related costs for products and equipment ordered by Owner are not included in the allowance and should be included in the contract sum and will not be charged as an addition to the contract sum. These costs include delivery, installation, taxes, insurance, equipment rental, and similar costs.
- C. Change Orders authorizing use of funds from the contingency allowance will include Contractor's related costs and reasonable overhead and profit.
- D. At Project closeout, credit unused amounts remaining in the contingency allowance to Owner by Change Order.

1.7 ADJUSTMENT OF ALLOWANCES

- A. Allowance Adjustment: To adjust allowance amounts, prepare a Change Order proposal based on the difference between purchase amount and the allowance, multiplied by final measurement of work-in-place where applicable. If applicable, include reasonable allowances for cutting losses, tolerances, mixing wastes, normal product imperfections, and similar margins.
 - 1. Include installation costs in purchase amount only where indicated as part of the allowance.
 - 2. If requested, prepare explanation and documentation to substantiate distribution of overhead costs and other markups.
 - 3. Submit substantiation of a change in scope of Work, if any, claimed in Change Orders related to unit-cost allowances.
 - 4. Owner reserves the right to establish the quantity of work-in-place by independent quantity survey, measure, or count.
- B. Submit claims for increased costs because of a change in scope or nature of the allowance described in the Contract Documents, whether for the purchase order amount or Contractor's handling, labor, installation, overhead, and profit.

1. Do not include Contractor's or subcontractor's indirect expense in the Change Order cost amount unless it is clearly shown that the nature or extent of Work has changed from what could have been foreseen from information in the Contract Documents.
2. No change to Contractor's indirect expense is permitted for selection of higher- or lower-priced materials or systems of the same scope and nature as originally indicated.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine products covered by an allowance promptly on delivery for damage or defects. Return damaged or defective products to manufacturer for replacement.

3.2 PREPARATION

- A. Coordinate materials and their installation for each allowance with related materials and installations to ensure that each allowance item is completely integrated and interfaced with related work.

3.3 SCHEDULE OF ALLOWANCES

- A. Allowance No. 01: Include the Sum of Ten Thousand Dollars (\$10,000.00) total for Construction Contingency Allowance.
- B. Allowance No. 02: Include the sum of Twenty-Four Thousand Dollars (\$24,000.00) for tuck pointing brick.
- C. Allowance No. 03: Include the sum of Twelve Thousand Dollars (\$12,000.00) for caulking windows.
- D. Allowance No. 04: Include the sum of Forty-Two Thousand Dollars (\$42,000.00) for replacing single pane glass panels.
- E. Allowance No. 05: Include the sum of Ten Thousand Dollars (\$10,000.00) for replacing window screens.
- F. Allowance No. 06: Include the sum of Twelve Thousand Dollars (\$12,000.00) for glazing windows.

END OF SECTION 012100

SECTION 012200 - UNIT PRICES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for unit prices.
- B. Related Requirements:
 - 1. Section 012100 "Allowances" for procedures for using unit prices to adjust quantity allowances.

1.2 DEFINITIONS

- A. Unit price is an amount incorporated into the Agreement, applicable during the duration of the Work as a price per unit of measurement for materials, equipment, or services, or a portion of the Work, added to or deducted from the Contract Sum by appropriate modification, if the scope of Work or estimated quantities of Work required by the Contract Documents are increased or decreased.

1.3 PROCEDURES

- A. Unit prices include all necessary material, plus cost for delivery, installation, insurance, applicable taxes, overhead, and profit.
- B. Measurement and Payment: See individual Specification Sections for work that requires establishment of unit prices. Methods of measurement and payment for unit prices are specified in those Sections.
- C. Owner reserves the right to reject Contractor's measurement of work-in-place that involves use of established unit prices and to have this work measured, at Owner's expense, by an independent surveyor acceptable to Contractor.
- D. List of Unit Prices: A schedule of unit prices is included in Part 3. Specification Sections referenced in the schedule contain requirements for materials described under each unit price.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF UNIT PRICES

- A. Unit Price No. 1. Tuck Pointing Brick.

- 1. Unit of Measurement: Linear Feet.
- B. Unit Price No. 2. Caulking Windows.
 - 1. Unit of Measurement: Linear Feet.
- C. Unit Price No. 3. Replacing Single Pane Glass Panels.
 - 1. Unit of Measurement: Square Feet.
- D. Unit Price No. 4. Replacing Window Screens.
 - 1. Unit of Measurement: Square Foot.
- E. Unit Price No. 5. Glazing Windows.
 - 1. Unit of Measurement: Linear Feet.

END OF SECTION 012200