

## SECTION 009113 – ADDENDUM ONE

## PART 1 - ADDENDA

## 1.1 PROJECT INFORMATION

- A. Project Name: 21098.01 New Albany Center for Innovation Phase 1
- B. Owner: New Albany Schools, 1112 Wesson Tate Drive, Mississippi 38652
- C. Architect: Dale | Bailey, an Association, One Jackson Place, Suite 250, 188 East Capitol Street, Jackson, MS 39201
- D. Architect Project Number: 21098-01
- E. Date of Addendum One: 23 February 2023

## 1.2 NOTICE TO BIDDERS

- A. This Addendum is issued to all registered plan holders pursuant to the Instructions to Bidders and Conditions of the Contract. This Addendum serves to clarify, revise, and supersede information in the Project Manual, Drawings, and previously issued Addenda. Portions of the Addendum affecting the Contract Documents will be incorporated into the Contract by enumeration of the Addendum in the Owner/Contractor Agreement.
- B. The Bidder shall acknowledge receipt of this Addendum in the appropriate space on the Bid Form.
- C. The date for receipt of bids is **unchanged** by this Addendum at same time and location.

## 1.3 GENERAL

- A. Attached are the annotated Pre-Bid Meeting Minutes and Meeting Attendees dated 21 February 2023.

## 1.8 ATTACHMENTS

- A. Annotated Pre-Bid Meeting Minutes and Meeting Attendees dated 21 February 2023.

END OF ADDENDUM ONE

Minutes

201 Park Court, Suite B  
Ridgeland, MS 39157  
P 601.790.9432  
F 888.281.0547

21 February 2023

21098.01 New Albany Center for Innovation Phase 1 / Pre-Bid Meeting

One Jackson Place, Suite 250  
188 East Capitol Street  
Jackson, MS 39201-2100  
P 601.352.5411  
F 601.352.5362

161 Lameuse Street, Suite 201  
Biloxi, MS 39530  
P 228.374.1409  
F 228.374.1414

1. General

- a. Sign-in sheet: Minutes will include list of meeting attendees
- b. Scope of work: This project consists mainly of sitework including grading, paving, new utility lines, and constructing a retention pond. The scope of work also includes limited interior demolition and plumbing work.

2. Team

- a. Owner ..... New Albany School District / Dr. Lance Evans
- b. Architect..... Dale Bailey / Gary Bailey & Russ Blount
- c. Project Architect ..... Dale Bailey / Abigail Raper
- d. Civil Engineer..... WGK Engineers / Brandon McKay
- e. Mechanical Engineer.....GSK Mechanical / Jason Kackley
- f. Electrical Engineer..... The Power Source / Chris Green

3. Procurement and Contracting Requirements

- a. Advertisement for Bids
  - i. Advertisement dates: 02.01.23 & 02.08.23
  - ii. Bid Receipt: Bids to be opened at 2:00 PM on Thursday, March 02, 2023
  - iii. Bid Location: New Albany School District, 1112 Wesson Tate Drive, New Albany, MS 39652.
- b. Bidder Qualifications
  - i. Bidders must be properly licensed under the laws governing their respective trades
  - ii. List all applicable state and local license and registration nos. on the outside of bid envelope
- c. Bonding and Insurance
  - i. Bidders must be able to obtain insurance and bonds required for the Work
- d. Bid Security
  - i. A Bid Security in the amount of 5% of the total maximum bid amount is required
  - ii. Cash, cashier's check, certified check, US money order, or bid bond
- e. Bid Form and Attachments
  - i. Acknowledgement of Addenda

- ii. Subcontractor identification
    - iii. Non-Collusion Affidavit
  - f. Bid Submittal Requirements
    - i. Envelope requirements (re Bid Submittal Checklist)
    - ii. Proper identification
  - g. Notice of Award
    - i. Offered within 90 days after receipt of bids
    - ii. Award will be made as soon as possible, and successful bidder should be ready to secure bonds and insurance immediately
- 4. Communication during Bidding Period
  - a. Obtaining documents
    - i. Plan holders are required to register and order bid documents at [www.dalebaileyplans.com](http://www.dalebaileyplans.com)
  - b. Bidder's Requests for Information
    - i. Binding answers to questions must be included in an official written addendum and the Contractor or Subcontractor is encouraged to provide written communications to the Architect for proper response
    - ii. Address e-mailed written correspondence to [biddinginfo@dalepartners.com](mailto:biddinginfo@dalepartners.com)
    - iii. No questions will be accepted after 5:00 PM on 02.27.23 in order to allow the Architect adequate time to prepare any necessary addenda.
  - c. Addenda
    - i. Addendum no 1 .....02.23.23
    - ii. Addendum no 2 (final/if required) .....≤ 2:00 PM, 02.28.23
- 5. Contracting Requirements
  - a. The Supplementary Conditions
    - i. Refer to this section for specific comments and directives
      - 1. Change order markups
      - 2. Weather days are not allowable for time extension
      - 3. Retainage
      - 4. Stored material
      - 5. Insurance
  - b. Other Owner requirements
    - i. Verify user occupancy during construction
      - 1. Office suite is occupied during working hours year-round. Coordinate with District for interruptions in utility services.
      - 2. Building will be entirely unoccupied during the week of July 4<sup>th</sup>.
- 6. Construction Documents
  - a. Use of Site

- i. Parking – as needed, coordinate with District
      - ii. Lay-down area – coordinate with District
    - b. Work Restrictions
      - i. On site Work: 01100 in Project Manual
      - ii. Workdays – Contractor will have 24/7 access to site over summer break.
    - c. Unit prices, alternates, and allowances
      - i. Allowances
        - 1. Allowance No. 1 Construction Contingency Allowance – Eighty Thousand Dollars (\$80,000,00).
      - ii. Unit Rates
        - 1. Unit Price 01 – Additional lime material, \$ / Ton
        - 2. Unit Price 02 – Mixing lime material, \$ / Sq Yard
        - 3. Unit Price 03 – Additional geotextile fabric, \$ / Sq Yard
        - 4. Unit Price 04 – Excess excavation, \$ / Cu Yard
        - 5. Unit Price 05 – Borrow excavation, \$ / Cu Yard
      - iii. Alternates
        - 1. Alternate No. 1 Additional Parking
        - 2. Alternate No. 2 Asphalt Paving
      - iv. Substitutions will be considered within 30 days of the contract award
      - v. Burden of proof of "equal" will be on the Contractor or Vendor
7. Schedule
- a. Project Schedule
    - i. GC to provide CPM type schedule, regularly updated
  - b. Contract Time
    - i. Shall be Substantially Complete by 09.30.23
    - ii. Weather days are not allowable for time extension
  - c. Liquidated Damages
    - i. \$500 each calendar day of the delay after scheduled completion date.
8. Other Bidder Questions
- a. Architect will record and distribute meeting minutes to attendees and others known by the Architect's office to have received a complete set of Procurement and Contracting Documents
  - b. Minutes of meeting are issued as Available Information and do not constitute a modification to the Procurement and Contracting Documents
  - c. Modifications to the Procurement and Contracting Documents are issued by written Addendum only

Meeting Attendees

201 Park Court, Suite B  
Ridgeland, MS 39157  
P 601.790.9432  
F 888.281.0547

21 February 2023

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Biloxi, MS 39530  
P 228.374.1409  
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	Name	Company	Phone	Email
1	Dr. Lance Evans	New Albany School District		
2	<del>Gary Bailey</del>	Dale   Bailey		
3	<del>Russ Blount</del>	Dale   Bailey	(601) 352-5411	russblount@dalepartners.com
4	Abigail Raper	Dale   Bailey	(601) 718-2459	abigailraper@dalepartners.com
5	<del>Brandon McKay</del>	WGK Engineers	(601) 925-4444	bmckay@wgkengineers.com
6	<del>Jason Kackley</del>	GSK Mechanical	(601) 605-2930	jkackley@gskmech.com
7	<del>Chris Green</del>	The Power Source	(601) 605-4820	cgreen@thepowersource.us
8	David Carroll	DC Services	(662) 633-3498	dcarr@dc-s-build.com
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