

SECTION 009113 – ADDENDUM ONE

PART 1 - ADDENDA

1.6 PROJECT INFORMATION

- A. Project Name: 21039.01 – Scott County School District
ESSER 3
- B. Owner: Scott County School District
- C. Architect: Dale | Bailey, an Association
- D. Architect Project Number: 21039.01
- E. Date of Addendum One: 27 October 2022

1.7 NOTICE TO BIDDERS

- A. This Addendum is issued to all registered plan holders pursuant to the Instructions to Bidders and Conditions of the Contract. This Addendum serves to clarify, revise, and supersede information in the Project Manual, Drawings, and previously issued Addenda. Portions of the Addendum affecting the Contract Documents will be incorporated into the Contract by enumeration of the Addendum in the Owner/Contractor Agreement.
- B. The Bidder shall acknowledge receipt of this Addendum in the appropriate space on the Bid Form.
- C. The date for receipt of bids is unchanged by this Addendum at same time and location.

1.8 GENERAL

- A. Attached are the annotated Pre-Bid Meeting Minutes and Meeting Attendees dated 27 October 2022.

1.8 ATTACHMENTS

- A. Annotated Pre-Bid Meeting Minutes and Meeting Attendees dated 11 November 2020.

END OF ADDENDUM ONE

Agenda **MINUTES IN RED**

201 Park Court, Suite B
Ridgeland, MS 39157
P 601.790.9432
F 888.281.0547

27 October 2022

21039.01 Scott County School District ESSER 3 / Pre-Bid Meeting

One Jackson Place, Suite 250
188 East Capitol Street
Jackson, MS 39201-2100
P 601.352.5411
F 601.352.5362

161 Lameuse Street, Suite 201
Biloxi, MS 39530
P 228.374.1409
F 228.374.1414

1. General

- a. Please silence cell phones
- b. Sign-in sheet: Minutes will include list of meeting attendees
- c. Plan holders list: Minutes will include list of plan holders
- d. Description: The project scope of work includes two (2) school sites under one contract. The work is funded by ESSER (Elementary and Secondary School Emergency Relief) Federal Funding. The work will include replacing and upgrading HVAC, replacing and upgrading electrical wiring as necessary, providing new unit pads, removing existing unit pads where necessary, removing and installing new ceilings as indicated in the construction documents.
- e. Team
 - i. Owner: Scott County School District / Forest, MS / Alan Lumpkin, Superintendent
 - ii. Architect: Dale | Bailey, an Association / Jackson, MS / Russ Blount
 - iii. Project Manager: Dale | Bailey, an Association / Jackson, MS / Luigia Hodge
 - iv. Mechanical: GSK Mechanical, Inc / Ridgeland, MS / Jason Kackley
 - v. Electrical: The Power Source / Ridgeland, MS / Chris Green

2. Procurement and Contracting Requirements

- a. Advertisement for Bids
 - i. Advertisement dates: 10/12/22 & 10/19/22
 - ii. Bid Receipt: Bids to be opened at 2:00 PM on Thursday, November 03, 2022
 - iii. Bid Location: Scott County School District / 110 Commerce Loop / Forest, MS
- b. Bidder Qualifications
 - i. Bidders must be properly licensed under the laws governing their respective trades
 - ii. List all applicable state & local license & registration nos. on outside of bid envelope
- c. Bonding & Insurance
 - i. Bidders must be able to obtain insurance and bonds required for the Work
- d. Bid Security
 - i. A Bid Security in the amount of 5% of the total maximum bid amount is required
 - ii. Cash, cashier's check, certified check, US money order, or bid bond
- e. Bid Form and Attachments
 - i. Acknowledgement of Addenda

- ii. Subcontractor identification
 - f. Bid Submittal Requirements
 - i. Envelope requirements (re: Bid Submittal Checklist)
 - ii. Proper identification
 - g. Notice of Award
 - i. Offered within 60 days after receipt of bids
 - ii. Award will be made as soon as possible & successful bidder should be ready to secure bonds & insurance immediately
- 3. Communication during Bidding Period
 - a. Obtaining documents
 - i. Plan holders are required to register and order bid documents at www.dalebaileyplans.com
 - b. Bidder's Requests for Information
 - i. Binding answers to questions must be included in an official written addendum and the Contractor or Subcontractor is encouraged to provide written communications to the Architect for proper response
 - ii. Address e-mailed written correspondence to biddinginfo@dalepartners.com
 - iii. No questions will be accepted after 5:00 PM on Monday, October 31, 2022, to allow the Architect adequate time to prepare any necessary addenda
 - c. Addenda
 - i. Addendum no 1 (tentative)10.28.22
 - ii. Addendum no 2 (if required)≤ 2:00 PM, 11.01.22
- 4. Contracting Requirements
 - a. The Supplementary Conditions
 - i. Refer to this section for specific comments & directives
 - 1. Change order markups
 - 2. Weather delays
 - 3. Retainage
 - 4. Stored material
 - 5. Liquidated damages
 - 6. Insurance
 - b. Other Owner requirements: verify user occupancy during construction
- 5. Construction Documents
 - a. Use of Site
 - i. Complete use of site TBD
 - ii. Parking
 - iii. Lay-down area

- b. Work Restrictions
 - i. Work days
 - ii. Work times
- c. Unit prices, alternates, & allowances
 - i. Unit prices: No alternates currently included in bid package
 - ii. Alternates:
 - 1. Additive Alternate No. 01: All scope of work in the Band Hall located on the Campus of Bettye Mae Jacks Middle School
 - 2. Additive Alternate No. 02: All scope of work in the Tech Center located on the Campus of Bettye Mae Jacks Middle School
 - 3. Additive Alternate No. 03: All scope of work in the Cafeteria located on the Campus of Bettye Mae Jackson Middle School
 - 4. Additive Alternate No. 04: All scope of work in the Auditorium located on the Campus of Morton High School
 - 5. Additive Alternate No. 05: All scope of work in the Band Hall located on the Campus of Morton High School
 - iii. Allowances:
 - 1. Allowance No. 01: Lump Sum Contingency Allowance of Twenty-Five Thousand Dollars (\$25,000.00) at Bettye Mae Jacks Middle School to be included in the Base Bid.
 - 2. Allowance No. 02: Lump Sum Contingency Allowance of Twenty-Five Thousand Dollars (\$25,000.00) at Morton High School to be included in the Base Bid.
 - 3. Allowance No. 03: Lump Sum Contingency Allowance of Ten Thousand Dollars (\$10,000.00) for the Band Hall at Bettye Mae Jacks Middle School to be included in Alternate No. 1.
 - 4. Allowance No. 04: Lump Sum Contingency Allowance of Ten Thousand Dollars (\$10,000.00) for the Tech Center at Bettye Mae Jacks Middle School to be included in Alternate No. 2.
 - 5. Allowance No. 05: Lump Sum Contingency Allowance of Ten Thousand Dollars (\$10,000.00) for the Cafeteria at Bettye Mae Jacks Middle School to be included in Alternate No. 3.
 - 6. Allowance No. 06: Lump Sum Contingency Allowance of Ten Thousand Dollars (\$10,000.00) for the Auditorium at Morton High School to be included in Alternate No. 4.
 - 7. Allowance No. 07: Lump Sum Contingency Allowance of Ten Thousand Dollars (\$10,000.00) for the Band Hall at Morton High School to be included in Alternate No. 5.
 - 8. Allowance No. 08: Lump Sum Contingency Allowance at Bettye Mae Jacks Middle School for Utility Fees with local Utility Company to be included in the Base Bid.
 - 9. Allowance No. 09: Lump Sum Contingency Allowance at Morton High School for Utility Fees with local Utility Company to be included in the Base Bid.
- d. Substitutions following award
 - i. Substitutions will be considered within 30 days of the contract award
 - ii. Burden of proof of "equal" will be on the Contractor or Vendor

6. Federal Requirements: Document 000820
 - a. Contractor must take all necessary affirmative steps to assure that minority businesses, women's business enterprises and labor surplus area firms are used when possible.
 - b. Contractor must comply with the Davis-Bacon Act as supplemented by Department of Labor regulations.
 - c. Contractor at the execution of a contract, must complete the Independent Contractor Debarment Verification Form. Contractor must not be on the list for debarment.
7. Non-Collusion Affidavit: Document 004105
 - a. Form must be complete in its entirety and submit with bid
 - b. Failure to file an affidavit will result in disqualification of bid
8. Schedule
 - a. Project Schedule
 - i. Section 013200 in Project Manual
 - ii. GC to provide CPM type schedule, regularly updated
 - b. Contract Time
 - i. Contract time current defined as Substantial Completion date of **June 1, 2024**
 - c. Liquidated Damages
 - i. \$500 each calendar day of the delay after Contract Time
 - d. Other Bidder Questions
9. Post-Meeting Addendum
 - a. May be issued, as necessary to document the meeting questions & provide proper responses
10. Other Bidder Questions
 - a. Architect will record and distribute meeting minutes to attendees and others known by the Architect's office to have received a complete set of Procurement and Contracting Documents
 - b. Minutes of meeting are issued as Available Information and do not constitute a modification to the Procurement and Contracting Documents
 - c. Modifications to the Procurement and Contracting Documents are issued by written Addendum only
11. Site/facility visit or walkthrough
12. Questions
 - a. Are the ceiling fans remaining in the classrooms and offices at both sites? They are to be removed and disposed by the Contractor
 - b. Are the roofs under warranty? They are not except for the classroom building at Morton High School. Norman Roofing was the Contractor who installed the roof.
 - c. Are the new ducts and conduits to be painted? Yes

- d. Are the intercom and cameras moved by the Contractors to install new mechanical system? Yes
- e. Are new ceilings in this project? Only where indicated on drawings. Currently, there are only existing ceilings in the toilets and corridors. School District will be putting new ceilings in the classrooms at a later date.
- f. Are the existing heaters in the classrooms to be removed? Yes and walls to be patched and painted.

End

