

## SECTION 009113 – ADDENDUM ONE

## PART 1 - ADDENDA

## 1.1 PROJECT INFORMATION

- A. Project Name: 23058 Franklin County Outdoor Learning Center.
- B. Owner: Franklin County School District
- C. Architect: Dale | Bailey, an Association
- D. Architect Project Number: 23058
- E. Date of Addendum One: 24 October 2023

## 1.2 NOTICE TO BIDDERS

- A. This Addendum is issued to all registered plan holders pursuant to the Instructions to Bidders and Conditions of the Contract. This Addendum serves to clarify, revise, and supersede information in the Project Manual, Drawings, and previously issued Addenda. Portions of the Addendum affecting the Contract Documents will be incorporated into the Contract by enumeration of the Addendum in the Owner/Contractor Agreement.
- B. The Bidder shall acknowledge receipt of this Addendum in the appropriate space on the Bid Form.
- C. The date for receipt of bids is unchanged by this Addendum at same time and location.

## 1.3 GENERAL

- A. Attached are the annotated Pre-Bid Meeting Minutes including school district calendar and Meeting Attendees dated 19 October 2023.

## 1.4 GENERAL RESPONSES TO REQUESTS FOR INFORMATION

- A. Question: Please clarify the handrail requirements (the 2 different sheets do not depict a similar handrail) – what materials are required, size, thickness, coating, painting, galvanized, etc.  
  
Answer: Per the Civil drawings, please refer to Sheet A-002 for the designated handrail design. Additional details can be located in Section 055213 of the Specifications manual.

Addendum One

DJB 23058

Franklin County Outdoor Learning Center  
Meadville, Mississippi

24 October 2023

1.5 REVISIONS TO DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS

- A. Document AIA Document A101-2017 STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR. On Page 4, Section 4.5, Liquidated Damages shall read \$250.00 per day instead of \$500.00 per day.

1.6 REVISIONS TO DRAWINGS

- A. On Sheet C-100, the 42 LF of existing 6” RCP sewer service line to be removed during construction is not in the location shown on the plans. Therefore, no need to remove this sewer service (Not Re-Issued).
- B. On Sheet C-300, the 42 LF of 6” PVC sewer service line with 10” steel casing will not be required to be done as this sewer line is not in conflict with proposed improvements. (Not Re-Issued.)

1.7 ATTACHMENTS

- A. Annotated Pre-Bid Meeting Minutes and Meeting Attendees dated 19 October 2023.

END OF ADDENDUM ONE

Agenda – MINUTES (CHANGES IN RED)

201 Park Court, Suite B  
Ridgeland, MS 39157  
P 601.790.9432  
F 888.281.0547

19 October 2023

23058 Franklin County Outdoor Learning Center / Pre-Bid Meeting

One Jackson Place, Suite 250  
188 East Capitol Street  
Jackson, MS 39201-2100  
P 601.352.5411  
F 601.352.5362

161 Lameuse Street, Suite 201  
Biloxi, MS 39530  
P 228.374.1409  
F 228.374.1414

1. General

- a. Please silence cell phones
- b. Sign-in sheet: Minutes will include list of meeting attendees
- c. Plan holders list: Minutes will include list of plan holders
- d. Description: Project consists of one (1) school site located in the Franklin County School District. The construction of an outdoor learning space constructed with heavy timber on concrete slab and topped with a metal roof. This structure will include electrical systems.
- e. Team
  - i. Owner .....Franklin County School District / Meadville, MS / Dr. Selma Wells, Superintendent.
  - ii. Architect Dale | Bailey, an Association / Jackson, MS / Russ Blount
  - iii. Project Manager Dale | Bailey, an Association / Jackson, MS / Luigia Hodge
  - iv. Structural Structural Design Group / Nashville, TN/ Tom Schaeffer
  - v. Civil WGK, Inc. / Clinton, MS / Brandon McKay
  - vi. Electrical The Power Source / Ridgeland, MS / Chris Green

2. Procurement and Contracting Requirements

- a. Advertisement for Bids
  - i. Advertisement dates: 09/28/23 & 10/05/23
  - ii. Bid Receipt: Bids to be opened at 2:00 PM on Thursday, October 26, 2023
  - iii. Bid Location: Franklin County School District, 41 First Street, Meadville, Mississippi, 39653
- b. Bidder Qualifications
  - i. Bidders must be properly licensed under the laws governing their respective trades
  - ii. List all applicable state & local license & registration nos. on outside of bid envelope
- c. Bonding & Insurance
  - i. Bidders must be able to obtain insurance and bonds required for the Work
- d. Bid Security
  - i. A Bid Security in the amount of 5% of the total maximum bid amount is required
  - ii. Cash, cashier's check, certified check, US money order, or bid bond

- e. Bid Form and Attachments
    - i. Acknowledgement of Addenda
    - ii. Subcontractor identification
  - f. Bid Submittal Requirements
    - i. Envelope requirements (re: Bid Submittal Checklist)
    - ii. Proper identification
  - g. Notice of Award
    - i. Offered within 60 days after receipt of bids
    - ii. Award will be made as soon as possible & successful bidder should be ready to secure bonds & insurance immediately
3. Communication during Bidding Period
- a. Obtaining documents
    - i. Plan holders are required to register and order bid documents at [www.dalebaileyplans.com](http://www.dalebaileyplans.com)
  - b. Bidder's Requests for Information
    - i. Binding answers to questions must be included in an official written addendum and the Contractor or Subcontractor is encouraged to provide written communications to the Architect for proper response
    - ii. Address e-mailed written correspondence to [biddinginfo@dalepartners.com](mailto:biddinginfo@dalepartners.com)
    - iii. No questions will be accepted after 12 Noon on Tuesday, October 24, 2023 in order to allow the Architect adequate time to prepare any necessary addenda
  - c. Addenda
    - i. Addendum no 1 (if required) .....≤ 2:00 PM, 10.24.23
4. Contracting Requirements
- a. The Supplementary Conditions
    - i. Refer to this section for specific comments & directives
      - 1. Change order markups
      - 2. Weather delays
      - 3. Retainage
      - 4. Stored material
      - 5. Liquidated damages
      - 6. Insurance
  - b. Other Owner requirements: verify user occupancy during construction
5. Construction Documents
- a. Use of Site
    - i. Complete use of site TBD
    - ii. Parking

- iii. Lay-down area
  - b. Work Restrictions
    - i. Work days
    - ii. Work times
  - c. Unit prices, alternates, & allowances
    - i. Unit prices: No unit prices currently included in bid package
    - ii. Alternates:
      - 1. Heavy Timber Construction - All work associated with heavy timber construction as shown in the documents.
      - 2. Prefabricated Timber Structure – Western Timber Frame (or approved equal) - All work associated with prefabricated heavy timber structure as specified, see 129300 – Site Furnishings.
    - iii. Allowances:
      - 1. No. 1: Include the Sum of Twenty Thousand Dollars (\$20,000.00) total for Construction Contingency Allowance.
  - d. Substitutions following award
    - i. Substitutions will be considered within 30 days of the contract award
    - ii. Burden of proof of "equal" will be on the Contractor or Vendor
- 6. Schedule
  - a. Project Schedule
    - i. Section 013200 in Project Manual
    - ii. GC to provide CPM type schedule, regularly updated
  - b. Contract Time
    - i. Contract time current defined as Substantial Completion date of April 30, 2024
  - c. Liquidated Damages
    - i. ~~\$500~~-\$250 each calendar day of the delay after Contract Time
  - d. Other Bidder Questions
- 7. Post-Meeting Addendum
  - a. May be issued, as necessary to document the meeting questions & provide proper responses
- 8. Other Bidder Questions
  - a. Architect will record and distribute meeting minutes to attendees and others known by the Architect's office to have received a complete set of Procurement and Contracting Documents
  - b. Minutes of meeting are issued as Available Information and do not constitute a modification to the Procurement and Contracting Documents
  - c. Modifications to the Procurement and Contracting Documents are issued by written Addendum only

9. Site/facility visit or walkthrough

- a. Contractor must not cause noise disturbance during testing, Luigia to send school calendar.
- b. At the site, the existing fence shall be removed and reinstalled as needed.
- c. Contractor to provide construction fence to keep children from entering construction area.

End



**Franklin County School District**  
2023-2024 School Calendar

August 1-4, 2023..... Staff Development/Student Registration  
August 7, 2023.....Classes Begin Full Day

September 4, 2023 ..... Labor Day

October 2-6, 2023 .....1<sup>st</sup> 9-Weeks Test  
October 9-10, 2023 ..... Columbus Day  
October 12, 2023..... Report Card Pickup/3:30p.m-6p.m.

November 20-24, 2023 ..... Thanksgiving Holidays  
November 30, 2023.....Parade Day 60%

December 14-20, 2023.....2<sup>nd</sup> 9- Weeks Test  
December 21, 2023 – January 3, 2024..... Christmas Holidays

January 4-5, 2024..... Staff Development  
January 8, 2024 ..... Second Semester Begins  
January 11, 2024..... Report Card Pickup/3:30p.m-6 p.m.  
January 15, 2024..... Martin Luther King Holiday

February 16-19, 2024..... President’s Day

March 4-8, 2024..... 3<sup>rd</sup> 9-Weeks Test  
March 11-15, 2024..... Spring Holidays  
March 21, 2024 ..... Report Card pickup/3:30p.m.- 6:00 p.m.

March 29-April 1, 2024 ..... Easter Holidays

May 17, 2024.....Graduation  
May 20-23, 2024.....4<sup>th</sup> 9 Weeks Test  
May 24, 2024.....Students Last Day / 60% Day  
May 28, 2024 ..... Staff Development

Board Approved – February 23, 2023